Remote Education Provision – information for parents

- **What will remote learning look like?**
  - o In the event of lockdown (whole school or year group), we will teach live lessons immediately which cover the full curriculum.
  - o We will teach live lessons through google meets on the google classroom platform (please see the learning from home tab: https://www.futuresbanbury.org/remote-learning/remote-learning/ for information on classroom codes, how to join a meet and how to upload work to google classroom). We will record all lessons so that these can be accessed at a later point either for revision or for students who are sharing devices and may not be able to access the work live. For students who do not have access to a device, we can loan one or can provide booklets (please see section below for more detail).
  - o We will have mentor time 3 times per week, including an assembly (see here for schedule and codes: https://www.futuresbanbury.org/remote-learning/google-classroom-codes/ so that we can check on pupil welfare, continue with our PSHE curriculum and celebrate together.

- **What will our remote curriculum look like?**
  - o While we will follow our full, planned curriculum during remote learning, students will not be able to take part fully in planned practical lessons due to team participation or specialist equipment being needed. Practical subjects such as, DT, Art, Science and PE will cover the content of these topics but the fully interactive nature of lessons possible in the classroom may not be possible online.
  - o We want to provide as normal an experience for pupils as possible when they are learning from home and want to ensure they have the opportunity to make progress on the topics, knowledge and skills we believe are vital for students to master. Please see here for our full curriculum: https://www.futuresbanbury.org/curriculum/curriculum/

- **What are the timings of remote learning?**
  - o Students will have 5 hours of learning on each day for all key stages. On the days with mentor time or assembly, this begins at 8.45. Lesson times are as follows:
    - Lesson 1: 9.15-10.15
    - Lesson 2: 10.15-11.15
    - Break: 11.15-11.30
    - Lesson 3: 11.30-12.30
    - Lesson 4: 12.30-13.30
    - Lunch: 13.30-2.00
    - Lesson 5: 2.00-3.00
    - Lesson 6: 3.00-4.00 (not for all students – please see student timetable)

o In order to ensure students don't spend too long in front of a screen without a break we have introduced a variation to our timetable. For KS3 (years 7-9), we have designated 1 hour per day for students to catch up on their independent practice work, as well as consolidating their learning by using BBC Bitesize, Oak Academy, Hegarty Maths or reading as appropriate (please see link for more detail here: https://www.futuresbanbury.org/remote-learning/reading/), while allowing students to decide when this happens so that breaks from the screen are taken. For KS4 (years 10-11), students will have 1 lesson per class per week which is posted, not taught live. In the event of a lockdown, the timetables for these will be posted.

- **How will students be taught?**
  o The principles that make good learning also apply in an online classroom. We will teach well-structured, challenging lessons. We will ensure that new knowledge is explained clearly, is appropriately broken down and students are supported when applying this knowledge. We will ensure classes are still as interactive as possible by using questioning, breakout rooms and polls.
  o Assessment is an integral part of teaching. Teachers use this to assess how much students know, what misconceptions they may have and what their gaps in knowledge or skill may be. We will use this information to plan future lessons. We will report to you on your child's progress. Assessments will take place on our google classroom platform, using google docs or google forms. The planned cycles of assessments in accordance with the school's policy will be followed throughout the period of remote education.

- **What will feedback look like?**
  o It is important that we feedback to students regularly so they know what they can do and what they still need to do to improve. We will do this weekly, using comments in the classroom (written or verbally recorded) or whole class feedback sheets (written or verbally recorded). Students will then be given time to reflect on this during lessons and to make improvements.

- **What are the expectations for engagement?**
  o We expect students to engage with their online learning by attending live lessons (where possible), constructively participating in lessons and submitting all work teachers set for them. Please support us in this by informing us if your child is ill or cannot complete the work, and also by supporting your child to complete their work or contacting their teacher or head of year if your child needs help or there are issues.
  o We will track both attendance and engagement daily in online learning. If your child misses more than two online lessons per day, we will contact you through the app or by email. If students don't engage with lessons (by joining the lesson or handing in work), teachers will contact them through google classroom in the first instance but if this becomes a pattern across a number of subjects your child's mentor or head of year will contact you. We will also contact you where we are particularly impressed with your child's engagement through letters and certificates.

- **What can parents and carers do to support engagement?**
  o We recognise that online learning cannot replicate the experience students would receive in the classroom, but there are a number of ways you can support your child with their online learning:

- Ideally, please ensure they follow a good sleep pattern and keep as closely to their regular routine as possible
- Ensure they follow their timetable, logging on to lessons, mentor time and assembly at the correct time
- Ensure they have submitted the work set for them in their google classroom
- If possible, ensure they have a quiet space to work
- Ensure they keep themselves safe online by keeping their camera off and ensuring they do not disturb lessons by keeping their mic off (unless their teacher asks them to do otherwise).

- **What support is available for SEND pupils?**
    - The welfare team are making phone calls to vulnerable students and students who require additional support. If you have not yet had the opportunity to speak to someone and feel that you need to, you can contact the SENDCO by email: jwilliams@wykhampark-aspirations.org
    - Teachers are aware of the needs of the pupils they teach and will plan appropriately to support them in online lessons, but please do contact your child's teacher or the SENDCO if you feel there is a problem.
    - If your child attends nurture sessions, these are still taking place online and we encourage students to attend these important sessions.
    - LSAs will be supporting students in their online classrooms, working with them individually or in small groups in breakout rooms during the independent practice.

- **What are the safeguarding procedures?**
    - In order to safeguard students and staff, live lessons will be taught with cameras off. Some teachers may use their camera to model specific tasks. During the mentor wellbeing check, cameras may be turned on but only if both teacher and student are happy to do this.
    - Lessons will be recorded (this is so students sharing devices can access at a later time, or students can refer back to lessons if necessary) but this can also support safeguarding.
    - If you are concerned about anything regarding online learning, please phone the academy office on 01295 257942 or use the contact details on the contacts page of the academy website. All information will be treated in confidence and where necessary reported to the appropriate agencies.

- **What if my child doesn't have an appropriate device or access to the internet?**
    - We have loaned a number of devices and dongles so that students without access can still take part in online learning. If your child does not have access to devices or the internet, please contact the school (01295 257942) so that we can lend you a device.
    - We are also providing booklets which follow the school curriculum for students for whom this is more appropriate. If you require booklets, please contact the school office (01295 257942). Students should return completed booklets to the school office so that teachers can mark these and give feedback.

- **Contacting parents**
    - As outlined above, we will contact you if there are issues around attendance or engagement. We understand that these are difficult circumstances so these messages are designed to support you and your child so we can deal with any issues which may be preventing attendance and engagement.
    - We may also send home letters and certificates for engagement.

- o The headteacher will send out a weekly letter with relevant information and we will arrange a google meet every half-term to keep you informed and updated about remote learning.

- **What is the approach if we are not in full lock-down or my child is self-isolating?**
    - o In the event of more than half a class being absent due to self-isolation, teachers will live stream lessons on google classroom at the same time as students in class are being taught, so therefore the same school curriculum will be taught for the same number of hours. Students will still be expected to engage with work, submitting the tasks their teachers set. They will receive feedback weekly and will be contacted daily if they do not engage with online learning. Assessments will still take place for students online if these are due to take place.
    - o If less than half the class is self-isolating then lesson powerpoints will be posted on the google classroom every lesson for students to complete or booklets will be made available if necessary. The same curriculum will be taught for the same number of hours. Students will still be expected to engage with work, submitting the tasks their teachers set. They will receive feedback weekly and will be contacted daily if they do not engage with online learning. Assessments will still take place for students online if these are due to occur.