



Banbury Aspirations Campus 16-19 Bursary Application Form 2021-22

If you need some help with this form, please speak to Ms White, in the sixth form office.

N.B: This form must be completed by the student applying for the bursary funding. Please bring this form and all your supporting documents to Ms White in the Sixth form office.

Please ensure you attach copies of the required evidence to support your application. Please note that all applications are subject to external audit and therefore we are unable to process applications that do not contain the requested evidence.

Please ensure the completed the signed application form and evidence, is returned no later than Monday 6th September 2021.

The majority of bursaries are awarded at the beginning of the academic year, however, should you wish to apply later in the year, you may do so, as a small allocation will be held back to cover any changes in circumstances.

For completion by student below:

SECTION 1 – Student Details (Please PRINT details and complete in black ink)

First names:	Surname:
Date of Birth:	Home telephone No:
Email:	Mobile No:

SECTION 2 – Vulnerable Bursary (up to £1,200 per annum). Please tick the box that applies to you:

	Part a - I am living in care
	Part b - I am a care leaver
	Part c - I am in receipt of <i>Universal Credit</i> .
	Part d - I am in receipt of Employment Support Allowance or <i>Universal Credit</i> AND also in receipt of Disability Allowance or Personal Independence payment.

(If you are applying for a Vulnerable Bursary and have completed Section 2 please now go to Section 4)

SECTION 3 – Discretionary Attendance Bursary

I am currently entitled to Free School Meals (also complete boxes below).

I am a student who permanently lives in a household whose income per year falls into the following categories. Please enter annual amount in the appropriate box:

Below £16,190 <i>(Also complete the FSM application form if you haven't already)</i>	Between £16,190 and £21,000	Between £21,000 and £25,000	Between £25,000 and £30,000

SECTION 4 – Proof of Residency - for Sections 2 and 3.

To qualify for a bursary you need to have been legally resident in the UK for the past 3 years. If you have not be on the student roll at either Wykham Park Academy or Futures Institute Banbury for the previous **three** academic years (since September 2018) please provide evidence of entitlement.

Please tick the box that applies to you.

I was a student at another school in the UK (evidence attached)	
I have refugee status (RS) or humanitarian protection (HP) or discretionary leave (DL) or exceptional leave to enter or remain (ELE/ELR) (evidence confirming status attached)	
I have recently settled status (this means those having been granted indefinite leave to enter or remain, right of abode or British citizenship within the 3 years immediately preceding the start of the course) (evidence confirming status attached)	

SECTION 5 – Proof of Benefit Submitted - for Sections 2 and 3.

Whatever you have declared in Sections 2 or 3 must be supported with evidence in order for an assessment to be made. The tables below show the evidence you will need to bring with this application form. **Please tick the evidence you are providing.** (If evidence is not attached the form will be returned to you and your application will not be processed).

Type of Income	Evidence Required	Tick if Supplying
Vulnerable Student Bursary		
Looked after or Care Leaver	Relevant paperwork detailing entitlement i.e. Letter showing Looked after status from local authority.	
Universal Credit	Entitlement / Award letter – dated within the last 3 months	
Employment Support Allowance/Universal Credit	Entitlement / Award letter – dated within the last 3 months	
Discretionary Attendance Bursary		
Job seekers Allowance/ Universal Credit	Entitlement / Award letter – dated within the last 3 months	
Working Tax Credit	Working Tax Credit Award Notice. Must be for full year and not partial awards (FULL AWARD NOTICE)	
<i>P60 or Week 52 payslip showing income for tax year</i>	P60 notice or week 52 pay slip	
Certified accounts of self employed	Relevant certified paperwork	

Other comments

SECTION 6 – Student Bank Account Details – TO BE COMPLETED BY ALL STUDENTS

Bank Name (e.g NatWest)								
Branch Location (e.g. Banbury)								
Name of Account Holder								
Sort Code								
Account Number (8 numeric digits)								

SECTION 7 – Declaration

Please read the declaration below carefully before signing:

1. I declare that the statements made on this form are true and to the best of my knowledge and belief are correct in every respect. I undertake to supply any additional information that may be required to support this application. I understand that if I refuse to provide information relevant to my claim the application will not be accepted. I also undertake to tell the school of any change in my circumstances in writing. I agree to repay the school in full and immediately any sums advanced to me if the information I have given is shown to be false or deliberately misleading.

2. I am aware that the funding covers only this school year and that I must reapply next year. There is no guarantee that I will receive funding for future years even if I am eligible for the current year.

Signed (Student):

Date:

Signed (Parent or Guardian named above):

Date:

For academy use only:

Date Received:

Bursary Approved:

Yes

No

Bursary Type Approved:

Vulnerable Bursary

Discretionary Bursary

Discretionary Bursary (loan agreement)

Authorised By:

Date:

Additional comments: